**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

12th December 2022 at 7.00pm

**Parish Councillors Present:** J Higginson(Chair)

 D Edmondson

 P Fleming

 D Hamer

**Also Present:** D Clarke (Clerk), C Mashiter (Assistant Clerk) and 1 member of the public.

**Apologies:** J Dean, S Ayery, S Bargh

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-290** | **Declarations of Interest**Mrs C Mashiter (Assistant Clerk) declared an interest in Item No: 22-309, Planning Appeal Ref: 22/00044/REF. As Assistant Clerk Mrs Mashiter will not contribute to the discussion of this Appeal nor will she have a vote on the matter. |  |
| **22-291** | **Dispensations**There were no requests for dispensation. |  |
| **22-292** | **Open Section for members of the public to speak** Margaret Brown thanked the Parish Council for responding to the wishes of the village for the provision of a Christmas tree. The switch on of the lights was well attended and the crowd included people from outside the village. |  |
| **22-293** | **Minutes of the previous meeting**The minutes of the meeting of Overton Parish Council on Monday 14th November 2022 were received and approved for signature by the Chairman  | **Clerk** |
| **22-294** | **Matters arising from the minutes**There were no matters arising from the minutes. |  |
| **22-295** | **Coronavirus – Contingency Planning** **Resolved:** References to the Coronavirus emergency will be omitted from formal notices of Overton parish Council meetings and from agenda notices. | **Clerk** |
| **22-296** | **Meeting Dates 2023**A schedule of suggested OPC meeting dates in 2023 had been sent to all Overton parish councillors.**Resolved:** The schedule of meeting dates in 2023 be received and approved. | **Clerk** |
| **22-297** | **New Clerk**Mrs. C.M. Mashiter has been appointed Clerk to Overton Parish Council with effect from 17th November 2022. Mrs. Mashiter will hold the post jointly with Mr. D.Clarke pending his resignation. | **Clerk** |
| **22-298** | **Annual Estimates 2023-24**Budget estimates for 2023-24 were presented to the parish council with a recommendation that the parish precept for 2023-24 should be set at £10429. The precept in 2022-23was £10429.**Resolved**: The budget estimates be accepted. The parish precept for 2023-24 be set at £10429. | **Clerk** |
| **22-299** | **Village Christmas Tree**The switch on of the Christmas tree lights by Lorraine Moffatt the Vicar of Overton on 30th November to a splendid rendition of ‘Rudolf the Red Nosed Reindeer’ by a choir of Overton Scouts was a great success. Thanks are due to Lorraine, Overton Scouts, the After School Club and also to Jackie Parkinson-Winter Brown, Margaret Brown and all the Overtonians who campaigned for a village Christmas tree.The PC will investigate the possibility of installing an external power point at the Scout Hut. | **Clerk** |
| **22-300** | **Lancaster Road Development – Section 106 update**There was no report on this item. | **Clerk** |
| **22-301** | **Registration of Parish Council Property**The PC’s solicitor has submitted a Statement of Truth made and signed by the current clerk (D. Clarke) to the Land Registry. It is anticipated that the Land Registry will confirm the registration of the Trailholme Road land. | **Clerk** |
| **22-302** | **Defibrillators – Update**It was reported that all the defibrillators in the village were functional and stocked with paediatric pads as well as adult pads. The five defibrillators in the parish are located at Overton Memorial Hall, St Helen’s Church, the Globe car park, the path linking Church Park and Chapel View and at the Reading Room, Second Terrace, Sunderland Point..  | **Clerk** |
| **22-303** | **Green Team**It was noted that the latches of two of the access gates to the Trailhlome Road banking are defective and that the main access gate just beyond the Main Street cattle grid requires structural repair.**Resolved:** The gates will be repaired as soon as possible. | **Clerk** |
| **22-304** | **Grants and Donations**There were no requests for grants or donations. |  |
| **22-305** | **Grounds Maintenance.**There was no report on this item. |  |
| **22-306** | **Playground Inspection, maintenance and Safety Issues**The armoured electrical cable on the boundary fence with ‘The Holgates’ is now disconnected. | **Clerk** |
| **22-307** | **Road Maintenance, Cleansing and Safety**It was noted that Lancashire County Council were considering what action to take in order to resolve the problem of standing water on Pedder Road, Avenue and Drive.The PC had received an enquiry about the availability of a grit spreader for use by residents of Pedder Grove. The PC has a grit spreader but the contents of the village grit bins are waterlogged and can’t be used in the spreader. The spreader is not available for public use. Lancashire County Council has been asked to clean and restock the grit bins. | **Clerk** |
| **22-308** | **Definitive Map Modification Orders – Moss Lane & First Terrace**There was no report on this item. | **Clerk** |
| **22-309** | **Planning****Application No:** 22/01456/FUL. **Proposal:** Demolition of existing conservatory and erection of a single storey rear extension. **For:** Miss R. O’Neil. Site Address: 9 Church Park, Overton, Morecambe, LA3 3RA. **Grid Reference:** 343778,457864.**Resolved:** The parish council has no objection to this Application,**Appeal Reference:** 22/00044/REF. **Appeal By:** Mr. & Mrs. Armer. **Appeal Description:** Erection of a dwelling and associated access. **Site Address:** Land East of Annie’s Barn, Yenham Lane, Overton, Lancashire. **Inspectorate Ref:** APP/A2335/W/22/3305040. **Original Planning Ref:** 21/01212/FUL.**Resolved:** The parish council will object to this Appeal on the grounds of road safety and that the scale and siting of the proposed development would constitute an intrusive addition causing visual harm to the appearance of the streetscene.**Application No:** 22/01295/FUL. **Proposal:** Erection of six dwellings with associated soakaways, parking and landscaping. **For:** Mr. & Mrs. Williams. **Site Address:** Land North of Manor Farm Barn, Chapel Lane, Overton, Lancashire. **Grid Reference:** 343788,458082.**Resloved:** the Parish Council will object to this Application on the grounds of road safety and on the grounds that the siting and massing of the proposed development presents a visual intrusion in this open landscape, detrimental to the rural setting of this area of the village. | **Clerk** |
| **22-310** | **Sunderland Point Road - warning signs – road repair**It was noted that the Sunderland Point Community Association had submitted to Lancashire County Council a schedule of necessary repairs and maintenance to the causeway. County is giving the matter consideration.The SPCA has agreed to a warning notice to be fixed to the wall facing the beach at the end of the causeway, subject to the consent of the owners of the wall.**Resolved:** Two tidal warning signs of similar dimensions to the existing sign at the end of the causeway to be ordered. | **Clerk** |
| **22-311** | **Sunderland Point Toilets – smart meter – electricity supply contract**It has not been possible to fit a smart meter at SP toilets as the radio signal strength is inadequate.Order for supplies of cleansing materials authorised at the 14th November OPC meeting not yet placed.**Resolved:** Authority to order supplies of cleansing materials to be renewed.E.on Next has offered to renew the electricity supply contract for one year at a tariff of 50.8p per kwh with a daily charge of 56p. This will increase the cost of electricity by approximately £116 plus VAT per annum.**Resolved:** The electricity supply contract to be renewed on the terms offered by E.on Next.  | **Clerk** |
| **22-312** | **Complaints Procedure**The Clerk to prepare  | **Clerk** |
| **22-313** | **Overton Flag**There was no report on this item. | **DE** |
| **22-314** | **Website**There was no report on this item. |  |
| **22-315** | **Accounts for Payment**1. **DGS Clarke –** Clerk’s salary Oct 22

£229.08PAYE Tax £ 45.80 Salary payment **£183.28**1. **CM Mashiter -** Clerk’s salary Nov 22 - 11.666 hrs at £10.50 £122.50

PAYE Tax £ 24.40  **Salary payment £98.10**1. **HMRC - PAYE Tax** D Clarke £45.80

C Mashiter £24.40 **Total £70.20**1. **J Higginson –** Reimbursement of cost of material for Christmas tree base. £140.40

VAT £ 28.08 Total £168.48Plumbfix – Weather proof box kit, speaker cable, electrical tapes £ 41.02 inc VAT **Total £209.50**1. **Water Plus Ltd –** Water charges SP toilets 21/10/22 to 20/11/22  **£9.97**
2. **BSG Solicitors** – Professional charges -Registration of PC Properties £1050.00

 VAT £ 210.00 Disbursements £ 131.00 Total £ 1391.00 Less payment on account £ 525.00 **Total payment £ 866.00**1. **Overton Memorial Hall –** Hire of Hall 12 months Jan 2023 – Dec 2023£228.00

Additional cost in 2022 of Main Hall instead of Supper Room£ 48.00 **Total £276.00**1. **Broadgate Garage –** Fuel for mower and grounds maintenance machinery March to October 2022.

£224.31 VAT  £44**.**86 **Total £269.17**1. **J Higginson –** Reimbursement of cost of Christmas tree lights **£59.97 incl VAT**
2. **E.ON Next –** Electricity charges SP toilets 01/11/22 to 30/11/22

 **No invoice yet but expect charge to be approx. £24.30 including VAT payable by DD on or about 16/12/22.****Resolved:** Accounts be paid as presented**.** | **Clerk** |
| **22-316** | **Correspondence**1. **14/11/22 Lancs County –** Public Realm Agreements.

 **Noted**1. **24/11/22 Lanc City –** Rural England Prosperity Briefing. **No Attendance**
2. **25/11/22 Lancs County -**National Highways and Transport Survey. **No participation**
3. **25/11/22 Lancs County –** Winter Wheelers Campaign. **Place on website**
4. **07/12/22** Lanc City – Rural England Prosperity Fund.

**Investigate funding possibilities**1. **08/12/22 City Community Connectors** – Lanc District OBR Workshop. **Noted**
2. **11/12/22 Mr S Ainsworth** – Question about gritter.

 **See Item 22-307**1. **11/12/22 Lynne Molloy** – Repairs to Trailholme gates.

 **See Item 22-303** | **Clerk** |